

Cost Basis Steering Committee Meeting Minutes

Date: April 20, 2010

Time: Noon – 2 p.m.

- I. Approval of April 13, 2010 meeting minutes
 - The committee approved the minutes as written

- II. Review of questions about record layout fields
 - **Source of Basis:** the committee revisited the discussion of this field. The group decided to rename the field, **Basis Shareholder Provided**, with two values, Yes (Y) and No (N)
 - **Gifted or Inherited** indicator: The committee decided that if submitter populates with a value other than 01 = Gifted or 02 = Inherited, [or spaces...*LM added comment on 4/23*], CBRS should reject the record
 - **Fair Market Value as of Date of Gift:** Lydia learned from DTCC's development group that this field needs to be optional. The field is not dependent on any other field in the record layouts. The committee accepted this explanation.
 - **MFMM** value in the **Asset Category** field: the committee discussed whether this value should be added back to the list for this field (the field is available in the current CBRS record layouts). The committee decided to consult people outside the committee and report back. The value will not be added back to the list at this time.

- **Certificate Number:** the committee discussed that the field should be required for a the Direct Presentation transaction type only when the basis is moving from an issuer/agent to a broker. DTCC will update the rules in the record layouts to reflect this.
- Also in a Direct Presentation, the committee would like CBRS to look up the Receiving Firm Number when the security is DTC or DTC Custody eligible. DTCC will check with the development group to check whether the system could do this.
- At this point in the meeting, most of the committee members had to leave the call, so the meeting ended early

III. Next Steps

- Our next meeting will be on Tuesday, May 11, from Noon – 2 PM eastern

Appendix:

Best Practices Parking Lot issues

1. What are the Best Practices for processing reorgs and corporate actions?
2. What should the Control Number be for securities transfers that happen outside of DTCC?
3. Define Date Transfer was Initiated and Settlement Date of Transfer
4. Discuss **Employee Plan Shares** field—does the field need more values and/or Best Practices?